

# Minutes of the Proposed Budget Hearing of the Red River Parish Police Jury held on the 2<sup>nd</sup> Day of DECEMBER 2019

THE RED RIVER PARISH POLICE JURY convened at 6:00 p.m., in the Police Jury Assembly Room, Parish Courthouse, with President Beard, presiding for the 2020 Proposed Budget Hearing. Recording attendance was as follows:

PRESENT: Beard, Taylor, Davis, Moore, Hillman, Brown, Murray  
ABSENT: None

Invocation and Pledge by Mr. Beard

The purpose of the hearing was to listen to complaints from the public regarding the 2020 Proposed Budgets.

After the proper time had passed and no complaints were brought before the Jury, the Public Hearing was adjourned on motion of Mr. Brown, seconded by Mr. Hillman. Motion carried.

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Carolyn A. Hayes-Secretary/Treasurer

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Shawn Beard, President

## Minutes of the Meeting Of the

Red River Parish Police Jury held on the

2<sup>nd</sup> day of December 2019

THE RED RIVER PARISH POLICE JURY met on Monday, December 2, 2018 at 6:30p.m., in the Police Jury Assembly Room, Located in the Red River Parish Courthouse, Coushatta, La in its Regular meeting with President Shawn Beard presiding. Roll Call and attendance was recorded as follows:

PRESENT: Beard, Davis, Moore, Taylor, Hillman, Brown, Murray

ABSENT: None

Invocation by Mr. Hillman and pledge by Mr. Beard.

### **New Business**

Mr. Taylor made the motion followed with a second by Mr. Brown the minutes for November, 2019 were approved as written. Motion Carried.

On the motion of Mr. Davis, seconded by Mr. Hillman the following Beer/Liquor licenses for 2020 was approved:

- |   |                              |
|---|------------------------------|
| 1. Country Market & Country Market Deli | 4. Crossroad's Country Store |
| 2. Kash Korner                          | 5. Armadillo Grill           |
| 3. Silver Dollar Liquor                 | 6. Food Junction LLC         |

Mr. Taylor Opposed. Motion Carried.

On the motion of Mr. Moore, seconded by Mr. Hillman the January 1, 2020 meeting was changed to January 8, 2020 due to the New Year Holiday. Motion Carried.

The Red River Parish Police Jury Employees will work a rotated Schedule for the Christmas, New Year Holidays.

Mr. Davis made the motion seconded by Mr. Moore to cancel the contract between the Red River Parish Police Jury and Red River Sanitors. Motion Carried.

With Mr. Taylor making the motion followed with a second by Mr. Murray the Administrative staff were reappointed for two years. Motion Carried. Mr. Davis abstained.

### **Finance:**

Mr. Taylor made the motion seconded by Mr. Hillman to approve to pay bills for the month of November, 2019. Motion Carried.

## **2020 BUDGET MESSAGE**

In compliance with the local government Budget Act, the Parish administration for Red River Parish is pleased to submit its proposed 2020 budget document for consideration and adoption by the Red River Parish Police Jury.

Issues Impacting the 2020 Budget:

General Fund – This fund will incur Salary increases for Administration and others and transfers into other accounts.

Library Fund –Salaries include a 5% increase for all staff to help cover the increase in insurance and other increases for the year 2020. Increase in building equipment for the purchase of a new printer and an increase in Capital outlay for the purchase of a portable storage building.

Health Insurance – The premiums for the group medical program are projected to increase. This is due to the increase in health care cost. In 2020 we will continue to analyze our health insurance program to determine methods to reduce cost while providing affordable benefits.

Retirement – The Parish contribution for the Parochial Employees Retirement Plan A, increase from 11.50% to 12.25% of salaries. The District Attorneys' Retirement System employer contributions rate were raise from 1.25% to 4% for the July 1, 2019- June 30, 2020 year which raised the DA retirement expense account.

Unit One – In our public works department, Unit One Capital Outlay projects will incur more expense due to road repairs in the parish.

Road Emergency Fund – The parish administrator may pursuing collection of Capital Improvement damages (road damages) from difference vendors that damaged our parish roads if need be. This would result in an increase of revenues.

OEP Fund – This fund is not very easy to determine the expenses because of sudden emergencies and disasters that can occur unexpectedly.

LGAP FUND – The Louisiana Government Assistant Program will receive grants for several projects in the parish in the estimated amount of 60,000, possibly more, but this revenue is in and out.

Sales Tax Fund – The revenue in this fund will slightly increase due to the fact of the oil and gas back in the parish. Expenses in transfers will incur due to Unit One receives part of its revenue from the Sales tax fund.

Jail Fund – Due to the roof being flat Expenses will be incurred because of roof repairs and renovations on the jail and jail doors. Medical care of prisoners' expense still is rising.

Ambulance District – Just like the Sales Tax fund the ambulance tax will increase slightly because of the oil and gas in the parish. Collections from payments to the Ambulance district should bring in an estimate of \$420,000.00 in revenue.

Salaries – Increases in operating expenses are typically associated with changes in compensation, benefits, and staffing levels. The 2020 budget provides for hiring and salary change of a few more staff members in the difference departments.

In conclusion, it is my belief that this budget has been properly prepared in accordance with the applicable statutes and should be presentable to the readers.

Ordinances fixing the budget of estimated revenues and expenditures for the Red River Parish Police Jury for the year 2020 is as follows:

**SECTION I: BE IT RESOLVED**, by the Police Jury of Red River Parish, Louisiana, in regular session convened, that the budget of estimated revenues and expenditures, based on the accrual basis of accounting, for the year 2020.

## GENERAL FUND 2020 PROPOSED

<b>BEGINNING FUND BALANCE</b>	<b>12,942,888.17</b>
2% FIRE INSURANCE REBATE	32,300.00
ADVALOREM TAXES	790,000.00
ANNUAL INSURANCE LICENSE PREM.	76,300.00
BEER & LIQUOR PERMITS	3,300.00
CABLE TV FRANCHISE	500.00
COUNCIL ON AGING SECTION 18	100,000.00
EMS STATE DISTRIBUTION	200
GENERAL SEVERANCE	900,000.00
INTEREST INCOME	100,000.00
J.P. & CONST. STATE SUPPLEMENT	7,800.00
MISC.REVENUE	2,500.00
PARISH ROAD ROYALTY FUND	150,000.00
REFUGE REV. SHARING	1,300.00
STATE P & M BEER & LIQUOR	5,500.00
STATE REVENUE SHARING INCOME	13,600.00
TIMBER SEVERANCE	85,000.00
SOUTHERN HILLS SEWER PROJECT	1,450.00
TRANSFER FROM LIBRARY/BOOKKEEPING	<u>4,000.00</u>
<b>TOTAL REVENUE</b>	<b><u>2,273,750.00</u></b>
<b>GRAND TOTAL</b>	<b><u>15,216,638.17</u></b>

### **EXPENSES**

2% FIRE INS. REBATE TRANSFER	32,300.00
AGRI. AGENT OFFICE EXPENSES	30,000.00
AGRI. AGENT TELEPHONE	2,100.00
APPEALS & OTHER LEGAL FEES	500
CLERK - COURT ATTENDANCE	1,500.00
CLERK CRIMINAL COURT ATTENDANCE	1,500.00
CLERK OF COURT RECORDS, OFF. EXP.	50,000.00
CORONER GROUP INSURANCE	30,000.00
CORONER OFC EXPENSE & PROF SERVICES	2,000.00
CORONER PER DIEM SALARY	15,000.00
CORONER PER DIEM	15,000.00
CORONER SALARY & ASS'T CORONER	30,350.00
CORONER SECRETARY SALARY	6,000.00
COUNCIL ON AGING SECTION 18	100,000.00
COURT REPORTER	3,500.00
D.A. GROUP INSURANCE	35,000.00
DISTRICT ATTORNEY SALARY	65,000.00
ELECTION EXPENSES - OTHER	15,000.00
FORENSIC TRANSPORTATION	3,500.00
GEN. ADMIN. ADV., DUES & SUBS.	10,000.00
GEN. ADMIN. CONV. EXP. & TRAVEL	2,000.00
GEN. ADMIN. CONV. REGISTRATION	725.00
GEN. ADMIN. GROUP INSURANCE	55,000.00
GEN. ADMIN. OFFICE EXPENSE & SUPPLY	50,000.00
GEN. ADMIN. PROFESSIONAL SERVICES	30,000.00
GEN. ADMIN. UNEMPLOYMENT INS.	420
GEN. ADMIN. W.C.	850.00
GEN. ADMINISTRATION SALARIES	230,000.00
GEN. ADMINISTRATION TELEPHONE	7,000.00
HUD EXPENSES	3,000.00
J.P. & CONSTABLE REGISTRATION	2,514.00

J.P. & CONSTABLE SALARIES	30,240.00
JURY COMMISSIONERS	1,000.00
JUVENILE DETENTION (FEED & HOUSE)	50,000.00
P.J. ASSOC. DUES, ADV. & SUBS.	10,000.00
P.J. OFFICIAL PUBLICATIONS	9,500.00
P.J. PUB. OFFICIALS E * O INS.	12,000.00
P.J. REIMBURSED EXPENSE	6,000.00
P.J. TRAVEL EXPENSE	1,200.00
PATHOLOGY REPORTS	18,000.00
PAYROLL TAX EXPENSE	25,000.00
PJ CONV. REGISTRATION AND EXPENSES	2,500.00
POLICE JURY SALARIES	100,800.00
PROF. FEES-MED. & DENTAL, SANITY	3,000.00
R OF V ADV., DUES & SUBS.	500
R OF V CONV. EXP. & TRAVEL	1,500.00
R OF V OFFICE SUPPLIES & EXPENSES	6,000.00
REGISTRAR OF VOTERS SALARY	4,950.00
REGISTRAR OF VOTERS TELEPHONE	2,500.00
RETIREMENT EXPENSE	28,000.00
ROV - ASSISTANT	17,600.00
TRANSFER OUT - CRIMINAL COURT FUND	250,000.00
TRANSFER OUT - OEP INTERGOVE AGREE.	50,000.00
TRANSFER OUT - SPRINGVILLE SEWER	50,000.00
V.A. SERVICE OFFICER	<u>500.00</u>
<b>TOTAL EXPENSE</b>	<b><u>1,510,549.00</u></b>
<b>YEAR END BALANCE</b>	<b><u>13,706,089.17</u></b>

SECTION II: BE IT ALSO RESOLVED, that the amounts shown in Section I are hereby appropriated and authorized for expenditures.

On motion of, Mr. Hillman seconded by, Mr. Taylor the foregoing Ordinances were unanimously adopted December 2, 2019.

**Ambulance**

On the motion of Mr. Hillman, seconded by Mr. Moore to approve to pay bills for the Ambulance District for the month of November, 2019. Motion carried.

Mr. Davis made the motion followed with a second by Mr. Brown to write off the Ambulance account receivables/uncollectible. Motion carried.

**Expansion**

With Mr. Davis making the motion followed with a second by Mr. Moore the agenda was expanded to talk about the Road Ordinance and the resolution previously adopted by the Police Jury provided that the Fire District bond be paid in full by June 1, 2020, whereas another resolution shall be considered for adoption which allows the Bond to be repaid by June 1, 2026.

On the motion of Mr. Moore seconded by Mr. Taylor to make a Ditch stopping-up and Crossing Ordinance Addendum that states culverts are required as specified by the Red River Parish Police Jury for vehicles or equipment when continuous crossing the parish ditches. When vehicles or equipment cause damage to said road during crossing or stopping up the right-of way, the responsible party would make the repairs within a one day time frame according to the Police Jury specification or the Police Jury will repair at a rate of \$200 per hour payable by the responsible party. Motion Carried

The following resolution was offered by Mr. Davis and seconded by Mr. Taylor.

**RESOLUTION**

A resolution approving the sale, issuance and delivery of not exceeding Three Hundred Thousand Dollars (\$300,000) of Limited Tax Bonds of the

Parishwide Fire Protection District of the Parish of Red River, State of Louisiana.

WHEREAS, the Board of Commissioners of the Parishwide Fire Protection District of the Parish of Red River, State of Louisiana (the "District"), proposes to authorize the sale, issuance and delivery of \$300,000 of its Limited Tax Bonds (the "Bonds"), to pay costs of maintaining and operating the District's fire protection facilities and paying the cost of obtaining water for the fire protection purposes including charges for fire hydrant rentals and service and costs of issuance of the Bonds; and

WHEREAS, it is now the wish of this Police Jury of the Parish of Red River, State of Louisiana, to approve the sale, issuance and delivery of the Bonds as required by Article IV, Section 15 of the Constitution of the State of Louisiana of 1974 and the authority supplemental thereto;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Red River, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974 and other authority supplemental thereto, Police Jury hereby approves the sale, issuance and delivery of not exceeding \$300,000 of Limited Tax Bonds of the Parishwide Fire Protection District of the Parish of Red River, State of Louisiana, said Bonds maturing not later than June 1, 2026, and bearing interest at a rate or rates not exceeding 5.00% per annum. The Bonds shall be secured by and payable solely from an irrevocable pledge and dedication of the avails and proceeds of the District's three and eighty-six hundredths (3.86) mills tax authorized to be levied and collected in the years 2016 through 2025 Tax (the rate thereof being subject to adjustment from time to time due to reassessment), pursuant to an election held in the District on October 24, 2015, and neither the Parish of Red River nor this Police Jury shall in any way be liable for the payment of the principal of and/or interest on the Bonds.

This resolution having been submitted to a vote, the vote thereon was as follows:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
William Brown	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Brandon Hillman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shawn Beard	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Jessie Davis	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
John W. Moore, Jr.	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Ben Taylor	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tray Murray	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

And the resolution was declared adopted on this, the 2nd day of December, 2019.

On the motion of Mr. Moore, seconded by Mr. Brown the meeting was adjourned. Motion Carried.

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Carolyn A. Hayes-Secretary/Treasurer

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Shawn Beard-President

